

**COUNCIL MEETING
SUMMONS**

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 16 JUNE 2016**, commencing at **6.30 pm**.

The Mayor: Councillor Connie Hockley

The Deputy Mayor: Councillor Geoff Fazackarley

Councillor Keith Barton	Councillor Michael Ford, JP
Councillor Brian Bayford	Councillor Tiffany Harper
Councillor Susan Bayford	Councillor Carolyn Heneghan
Councillor Susan Bell	Councillor Leslie Keeble
Councillor Fred Birkett	Councillor Arthur Mandry
Councillor Maryam Brady	Councillor Kay Mandry
Councillor Pamela Bryant	Councillor Simon Martin
Councillor John Butts	Councillor Sarah Pankhurst
Councillor Trevor Cartwright, MBE	Councillor Roger Price, JP
Councillor Louise Clubley	Councillor Dennis Steadman
Councillor Shaun Cunningham	Councillor Katrina Trott
Councillor Peter Davies	Councillor Nick Walker
Councillor Tina Ellis	Councillor Christopher Wood
Councillor Jack Englefield	Councillor Seán Woodward
Councillor Keith Evans	



1. Apologies for Absence

2. Minutes (Pages 1 - 12)

To confirm as a correct record the minutes of the Annual Council Meeting held on 12 May 2016.

3. Mayor's Announcements

4. Executive Leader's Announcements

5. Executive Members' Announcements

6. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

7. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

8. Deputations

To receive any deputations of which notice has been given.

9. Reports of the Executive

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 16 May 2016 of Executive (Pages 13 - 16)

(2) Minutes of meeting Monday, 6 June 2016 of Executive (Pages 17 - 20)

10. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

(1) Minutes of meeting Thursday, 24 March 2016 of Planning Committee (Pages 21 - 24)

(2) Minutes of meeting Wednesday, 27 April 2016 of Planning Committee (Pages 25 - 30)

(3) Minutes of meeting Thursday, 12 May 2016 of Licensing and Regulatory Affairs Committee (Pages 31 - 34)

(4) Minutes of meeting Tuesday, 31 May 2016 of Licensing and Regulatory Affairs Committee (Pages 35 - 38)

11. Questions under Standing Order 17.2

To answer questions pursuant to Standing Order 17.2 for this meeting.

12. Motions under Standing Order 15

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

13. Appointments to Committees

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 17 June 2016.

P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

8 June 2016

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Thursday, 12 May 2016

Venue: Solent Room - Ferneham Hall and then Council Chamber - Civic Offices

PRESENT:

M J Ford, JP
(Mayor)

Mrs C L A Hockley
(Deputy Mayor)

Councillors: K A Barton, B Bayford, Mrs S M Bayford, Miss S M Bell, Mrs M Brady, Mrs P M Bryant, J E Butts, T M Cartwright, MBE, Mrs L E Clubley, S Cunningham, P J Davies, Mrs T L Ellis, J M Englefield, G Fazackarley, K D Evans, Miss T G Harper, Mrs C Heneghan, L Keeble, A Mandry, Mrs K Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, D L Steadman, Mrs K K Trott, N J Walker, C J Wood and S D T Woodward



1. APOLOGIES FOR ABSENCE - MORNING SESSION

Apologies for absence were received from Councillor F W Birkett.

(1) Welcome and Presentation of Awards

Following the meeting being opened with prayers led by the Mayor's Chaplains, Reverend Mike Terry and Reverend Nicky-Sue Terry, the Mayor extended a warm welcome to all guests at this annual meeting of the Council and went on to announce the Citizens of Honour for 2016.

He presented badges to Stewart Crowe, Jean Kingdom and Kenneth Moore. Caitlyn Lowe and Joseph Tillotson were announced as the Young Citizens of the Year and a Citizen of Honour Special Achievement Award was presented to Issac Waddington.

The HMS Collingwood Cup was presented to Regulating Petty Officer Graham Gregory.

2. ELECTION OF MAYOR

On the Council being invited to submit nominations for the election of Mayor, it was proposed by Councillor S D T Woodward and seconded by Councillor Miss T Harper "that Councillor Mrs Connie Hockley be elected Mayor of Fareham for the municipal year 2016/17". On the motion being put to the meeting it was declared CARRIED unanimously.

RESOLVED that Councillor Mrs C L A Hockley be elected Mayor of Fareham for the municipal year 2016/17.

After Councillor Mrs C L A Hockley had received the personal congratulations of The Mayor, she retired from the meeting to be robed and upon her return signed the statutory declaration of acceptance of office.

(1) COUNCILLOR MRS C L A HOCKLEY, MAYOR, IN THE CHAIR

The Mayor thanked the Council for her election. She informed members that Reverend Susan Allman will be her Chaplain for the year and that as Reverend Allman was unable to attend today, Reverend Janet Trevithick was in attendance. She also announced that the Mayor's charity appeal would this year be in support of Wessex Haven Cancer Support and Y Services for Young People.

The Mayor named her husband, County Councillor Geoff Hockley, as her Mayor's Consort for the year and invested him with the chain of office.

3. ELECTION OF DEPUTY MAYOR

On the Council being invited to submit nominations for the election of Deputy Mayor of Fareham for the municipal year 2016/17, it was proposed by Councillor S D T Woodward and seconded by Councillor B Bayford "that Councillor Geoff Fazackarley be elected Deputy Mayor of Fareham for the

municipal year 2016/17". On the nomination being put to the meeting, it was declared CARRIED.

RESOLVED that Councillor G Fazackarley be elected Deputy Mayor of Fareham for the municipal year 2016/17.

After receiving the personal congratulations of the Mayor, Councillor G Fazackarley signed the statutory declaration of acceptance of office and thanked the Council for his election. He announced that his wife, Tina Fazackarley, would be the Deputy Mayoress. The Mayor then invested the Deputy Mayor and Deputy Mayoress with their chains of office.

(1) Vote of Thanks

It was proposed by Councillor S D T Woodward and seconded by Councillor T M Cartwright "that the best thanks of the Council be accorded to Councillor Mike Ford and Mrs Anne Ford for their services as Mayor and Mayoress during the past municipal year". On being put to the meeting the motion was declared CARRIED unanimously.

RESOLVED that the best thanks of the Council be accorded to Councillor Mike Ford and Mrs Anne Ford for their services as Mayor and Mayoress during the past municipal year.

Councillor M J Ford replied to the vote of thanks and expressed his appreciation of the support he had been given throughout his year of office. The Mayor then presented Councillor M J Ford with his Past Mayor's badge and Mrs Anne Ford with her Past Mayoress' badge.

4. MAYOR'S CADET

The Mayor presented her Mayor's Able Cadet for 2016/17, Cadet Adam Pryce-Jones with his badge of service.

5. ADJOURNMENT UNTIL 2.30PM

It was proposed by Councillor S D T Woodward and seconded by Councillor T M Cartwright "that this meeting now adjourn and resume at 2.30pm in the Council Chamber in the Civic Offices, Fareham".

On being put to the meeting, the proposition was declared CARRIED unanimously.

6. APOLOGIES FOR ABSENCE - AFTERNOON SESSION

Apologies for absence for the afternoon session were received from Councillor F W Birkett.

7. MINUTES

RESOLVED that the Mayor be authorised to sign as a correct record the Minutes of the meeting of Council held on the 28 April 2016.

8. MAYOR'S ANNOUNCEMENTS

The Mayor reminded members that Reverend Susan Allman will be her chaplain for the year.

The Mayor also reminded members that the charities she has chosen to support will be the Wessex Haven Cancer Support and Y Services for Young People.

9. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

10. APPOINTMENT OF THE EXECUTIVE

(1) Election of Executive Leader

The Council was invited to elect a Member of the Council to be the Executive Leader in accordance with Standing Order 3.1 of the Council's Constitution. Members were reminded that following the resolution of the Council on 16 December 2010, this appointment would be for a term of four years.

It was proposed by Councillor Cartwright and duly seconded by Councillor Miss S Bell "that Councillor S D T Woodward be confirmed as Executive Leader of the Council" for a four year term, starting from the municipal year 2016/2017. On the proposal being put to the meeting, it was declared CARRIED.

RESOLVED that Councillor S D T Woodward be appointed as the Executive Leader for a four year term, from 2016/17 to the end of the 2020/21 municipal year.

(2) Number of Other Executive Members

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council on his appointment of two or more (but no more than nine) members to form the Executive.

The Council was duly advised that the Executive Leader would be appointing five other members to form the Executive to work alongside himself. He also advised that Councillor T M Cartwright would be appointed as the Deputy Executive Leader.

RESOLVED that the above decision be noted.

(3) Appointment of Other Executive Members

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council of his appointment of other Executive Members, consequent to his decision at item 10(2) above.

The Council was duly advised that the Executive Leader would be appointing Councillors Miss S Bell, T M Cartwright, K D Evans, Miss T Harper and Mrs K Mandry to serve as Executive Members for 2016/17.

RESOLVED that the above decision be noted.

(4) Areas of Executive Responsibility

The Council was reminded that the Executive Leader is responsible for determining the areas of Executive responsibility and for allocating the portfolios to the Executive Members appointed.

The Council was duly advised that the Executive Leader would be allocating responsibilities to the Executive portfolios for the municipal year 2016/17, as follows:

Public Protection – Councillor T M Cartwright;
Planning and Development – Councillor K D Evans;
Streetscene – Councillor Miss T Harper;
Leisure and Community – Councillor Miss S Bell;
Health and Housing – Councillor Mrs K Mandry; and
Policy and Resources – Councillor S D T Woodward.

RESOLVED that the above decision be noted.

11. APPOINTMENTS OF COMMITTEES AND ALLOCATION OF SEATS

The Council received a report by the Chief Executive officer, providing the calculations for political balance relating to the allocation of seats on committees and panels for the municipal year 2016/17.

The report asks the Council to confirm the functions and appointment of committee seats as well as the role of Chairman and Vice-Chairman for each committee. The minority groups are invited to appoint opposition spokesmen to each of the Executive portfolios.

Appendices A and B were tabled at the meeting, setting out the proposals for appointments to seats and following a debate on the matter, an amendment was proposed by Councillor R H Price for Councillor Mrs K K Trott to be appointed as Vice-Chairman of the Leisure and Community Panel. Having been duly seconded by Councillor S Cunningham, the motion was declared LOST, 5 members voting in favour, 21 members voting against and 2 members abstaining.

Following a debate on the matter, a motion was proposed by Councillor R H Price for Councillor Mrs K K Trott to be allowed as Vice-Chairman of the Streetscene Panel. Having been duly seconded by Councillor S Cunningham, the motion was declared lost 5 members voting in favour, 22 members voting against and 2 members abstaining.

RESOLVED that the Council approves:

- (a) the committee functions and number of seats on each committee for the municipal year 2016/17, as listed at paragraphs 5, 6, and 7 of the report;
- (b) the allocation of seats to political groups for the municipal year 2016/17, as set out in Appendix A, attached to these minutes, for the municipal year 2016/17;
- (c) the nominations of the political groups to seats on committees, deputies and spokesmen, for the municipal year 2016/17, as set out in Appendix B attached to these minutes;
- (d) the appointment of a Chairman and Vice-Chairman for each committee for the municipal year 2016/17, as shown in Appendix B attached to these minutes.

12. STANDARDS ARRANGEMENTS - APPOINTMENT OF DESIGNATED INDEPENDENT PERSONS

The Council was reminded that the Localism Act implemented significant changes to the Standards regime and that at its meeting in June 2012, the Council appointed Mr David Basson and Mrs Mary Kilbride as the Council's two Designated Independent Persons, as required under section 28 (7) of the Localism Act 2011. They were further reminded that Mrs Mary Kilbride has resigned her position as Designated Independent Person.

RESOLVED that Mr David Basson be confirmed as the Council's Designated Independent Person for the municipal year 2016/17.

13. APPOINTMENTS TO OUTSIDE BODIES

The Council was reminded that it was required by Standing Order 10 to make appointments to outside bodies, other than those appointments which were required by law to be made by the Executive. Council therefore considered the report of the Head of Democratic Services on the appointments to be made and also received guidance on the duties and responsibilities of members when acting as an appointee to an outside body.

The Executive Leader advised that a number of deletions would also be made as the outside body either no longer existed or had not met for some time.

In considering the appointments to the Burr ridge Community Association Management Committee (no.2), it was AGREED that Councillor J E Butts be appointed as the representative for 2016/17 in place of former Councillor D C S Swanbrow.

In considering the appointments to the Citizen's Advice Bureau (no.3), it was AGREED that Councillor Mrs L E Clubley be appointed as the Deputy for 2016/17 in place of former Councillor T J Howard.

It was AGREED that Community Action Fareham (no.4) be removed.

In considering the appointments to the Community Safety Partnership (no.5), it was AGREED that Councillor M J Ford be appointed as the Deputy for 2016/17 in place of former Councillor Mrs M Ellerton.

In considering the appointments to the Crofton Community Association (no.9), it was proposed and seconded that Councillor C J Wood be appointed as the representative instead of Councillor A Mandry. On being put to the meeting it was declared LOST, 2 members voting in favour, 21 voting against and 5 members abstaining. It was further proposed and seconded that Councillor C J Wood be appointed as the deputy instead of Councillor Mrs K Mandry. On being put to the meeting it was declared LOST, 2 members voting in favour, 22 voting against and 5 members abstaining. It was AGREED that Councillor A Mandry remain as member with Councillor Mrs K Mandry being appointed as Deputy in place of former Councillor T G Knight.

It was AGREED that Daedalus Strategy Group (no.10) be removed.

In considering the appointments to the Fareham/Pulheim Twinning Association (no.13), it was AGREED that Councillor K A Barton be appointed for 2016/17 in place of former Councillor T J Howard.

In considering the appointments to the Fareham/Vannes Twinning Committee (no.14), it was AGREED that Councillor Mrs P M Bryant be appointed for 2016/17 in place of former Councillor T J Howard.

It was AGREED that Fareham College CEMAST Curriculum Development Group (no.16) be removed.

In considering the appointments to the Fareham North West Community Association Management Committee (no.18), it was AGREED that Councillor F W Birkett be appointed for 2016/17 in place of Councillor Mrs C L A Hockley.

In considering the appointments to the Fareham Welfare Trust (no.19), it was AGREED that Councillor Mrs L E Clubley be appointed for 2016/17 in place of former Councillor J V Bryant.

In considering the appointments to the Genesis Advisory Committee (no.20), it was AGREED that Councillor Ms S Pankhurst be appointed for 2016/17 in place of former Councillor Mrs M Ellerton.

In considering the appointments to the Hammond Memorial Hall Trust (no.21), it was AGREED that Councillor Mrs C Heneghan be appointed for 2016/17 in place of former Councillor T G Knight.

In considering the appointments to the Hampshire and Isle of Wight Local Government Association (no.22), it was AGREED that Councillor S D T Woodward be appointed for 2016/17 in place of Councillor K D Evans.

In considering the appointments to the Hampshire County Council South Area Road Safety Council (no.23), it was AGREED that Councillor M J Ford be appointed for 2016/17 in place of former Councillor Mrs M Ellerton.

In considering the appointments to the Hampshire Partnership (no.25), it was AGREED that Councillor K D Evans be appointed as Deputy for 2016/17.

In considering the appointments to the Hampshire Superannuation Scheme (AGM) (no.26), it was AGREED that Councillor L Keeble be appointed as Deputy for 2016/17.

In considering the appointments to the Health review Panel (Portsmouth City Council) (no.27), it was AGREED that Councillor F W Birkett be appointed as Deputy for 2016/17 in place of Councillor M J Ford.

In considering the appointments to the Highlands Hub Management Committee (no.28), it was AGREED that Councillor F W Birkett be appointed for 2016/17 in place of Councillor Mrs C L A Hockley.

In considering the appointments to Home-Start Gosport and Fareham (no.30), it was AGREED that Councillor Mrs T L Ellis be appointed for 2016/17 in place of former Councillor Mrs M Ellerton.

It was AGREED that the Joint Member Shared Coastal Management Board (no.31) be removed.

In considering the appointments to the Local Government Association – General Assembly and Annual Meeting (no.33), it was AGREED that Councillor R H Price be appointed for 2016/17 as the Liberal Democrat Group Leader.

In considering the appointments to the Local Government Association – Group Leaders' Briefings (no.34), it was AGREED that Councillor R H Price be appointed for 2016/17 as the Liberal Democrat Group Leader.

In considering the appointments to the Local Government Association – Coastal Issues Special Interest Group (no.35), it was AGREED that Councillor K D Evans be appointed for 2016/17 in place of former Councillor T G Knight.

In considering the appointments to the North Whiteley Development Forum (no.37), it was AGREED that Councillor J E Butts be appointed for 2016/17 in place of former Councillor D C S Swanbrow.

In considering the appointments to the Partnership for Urban South Hampshire – Overview and Scrutiny (no.39), it was AGREED that Councillor J E Butts be appointed as deputy for 2016/17 in place of former Councillor D C S Swanbrow.

In considering the appointments to the Police and Crime Panel (no.40), it was AGREED that Councillor M J Ford be appointed as Deputy for 2016/17 in place of former Councillor Mrs M Ellerton.

In considering the appointments to the Portchester Community Centre Ltd (no.41), it was proposed and seconded that Councillor S Cunningham be appointed as the representative. On being put to the meeting it was declared LOST, 6 members voting in favour, 22 voting against and 1 member abstaining. No changes were made to the appointments.

In considering the appointments to the Portchester Parish Hall Board of Trustees (no.42), it was AGREED that Councillor G Fazackarley be appointed for 2016/17 in place of former Councillor D J Norris.

In considering the appointments to the Priory Park Community Association Management Committee (no.43), it was AGREED that Councillor S D Martin be appointed for 2016/17 in place of former Councillor Mrs M Ellerton.

In considering the appointments to the River Hamble Harbour Management Committee (no.50), it was AGREED that Councillor J E Butts be appointed as Deputy for 2016/17 in place of former Councillor D C S Swanbrow.

In considering the appointments to the Solent Forum (incorporating the Solent Water Quality Group/Conference) (no.51), it was AGREED that Councillor M J Ford be appointed for 2016/17 in place of former Councillor T G Knight.

In considering the appointments to the Solent Sea Rescue Organisation (no.52), it was AGREED that Councillor T Cartwright be appointed for 2016/17 in place of former Councillor T G Knight.

In considering the appointments to the Standing Conference on Problems Associated with Coastline (no.55), it was AGREED that Councillor A Mandry be appointed for 2016/17 in place of former Councillor T G Knight.

In considering the appointments to The Louisa Seymour Charity Management Committee (no.56), it was AGREED that Councillor J E Butts be appointed for 2016/17 in place of former Councillor D C S Swanbrow.

In considering the appointments to The Moving On Project (no.57), it was AGREED that Councillor K A Barton be appointed as Member for 2016/17 and it was proposed and seconded that Councillor Mrs M Brady be appointed as the deputy for 2016/17. This was AGREED without being voted on.

It was AGREED that the Fareham Town Centre Management Steering Group (no.59) be removed.

In considering the appointments to the Wallington Village Community Association Executive Committee (no.62), it was AGREED that Councillor Mrs M Brady be appointed as deputy for 2016/17 in place of former Councillor P W Whittle.

In considering the appointments to the West Paulsgrove Scout and Community Association (no.63), it was proposed and seconded that Councillor R H Price be appointed as the representative. On being put to the meeting it was declared LOST, 7 members voting in favour and 22 voting against. It was AGREED that Councillor G Fazackarley remain as Member for 2016/17.

In considering the appointments to the William Price Charitable Trust (no.65), it was AGREED that Councillor Mrs T L Ellis be appointed for 2016/17 in place of former Councillor T J Howard.

In considering the appointments to the Stubbington Study Centre (no. 69), it was AGREED that Councillor A Mandry be appointed for 2016/17.

In considering the appointments to the Locks Heath Memorial Hall (no.70), it was AGREED that Councillor Ms S Pankhurst be appointed for 2016/17.

Subject to the amendments agreed as listed above, the Council RESOLVED that:

- (a) representatives for 2016/17 be appointed to the organisations as set out in the tabled appendix to the report;
- (b) the outside bodies that have not met within the municipal year or will be subject to change, be deleted; and
- (c) the guidance to members on their duties and responsibilities as appointees to outside bodies be noted.

14. EXECUTIVE LEADER'S ANNOUNCEMENTS

Special Council Meeting

The Executive Leader announced that he would be asking the Mayor to call a special meeting of the Council at 6pm on the 16 June 2016, preceding the scheduled Council meeting taking place to deal with the proposal that former Councillors J V Bryant, Mrs M Ellerton, T G Knight, D C S Swanbrow and D J Norris be made Honorary Alderman of Fareham Borough Council.

Community Governance Review

The Executive Leader reminded Members that in July 2015, Council approved the Terms of Reference for a Community Governance Review, which commenced following the receipt of a petition from residents of Funtley Village requesting that a Parish Council be created for Funtley.

In accordance with the agreed timetable for the review, a consultation exercise has been completed on the options set out in the Terms of Reference. Officers have considered the submissions received and the Council is now required to publish the results of the consultation exercise along with draft recommendations for further consultation.

The Funtley Governance Review webpage on the Council's website will therefore be updated with the results and analysis of the initial consultation and will invite further comments from interested parties.

The final report will be presented to the Council meeting of 16 June 2016 and will include details of all consultations and the final recommendations.

15. EXECUTIVE MEMBERS' ANNOUNCEMENTS

The Executive Member for Public Protection advised the Council of the appointment of a new Police Crime Commissioner, Michael Lane, who has been elected for the Hampshire and Isle of Wight Policing area and would be taking up his appointment on 12 May 2016.

The Executive Member will meet with him shortly and will be interested in his views on safer neighbourhood policing, Police numbers, the Police Crime Plan, the Operational Change Programme and the Estates Plan. The Executive Member will keep Members informed.

16. PRESENTATION OF PETITIONS

There were no petitions presented at this meeting.

17. DEPUTATIONS

There were no deputations given at this meeting.

18. QUESTIONS UNDER STANDING ORDER 17.2

There were no questions submitted for this meeting.

19. MOTIONS UNDER STANDING ORDER 15

There were no motions submitted for this meeting.

20. POLICY FRAMEWORK

RESOLVED that the policy framework for 2016/17 which amendment was tabled at the meeting and shown below, be confirmed as comprising those plans and strategies identified in the table below:

Policy / Strategy	Last adopted or approved by	Date
Sustainable Community Strategy	Council	1 February 2010
Housing Strategy	Council	22 April 2010
Licensing Policy	Council	16 December 2010
Development Plan: <ul style="list-style-type: none"> • Fareham Core Strategy • Local Plan Part 2: Development Sites and Policies Plan • Local Plan Part 3: The Welborne Plan 	Council Council Council	4 August 2011 8 June 2015 8 June 2015
Community Safety Strategy	Council	29 May 2014
Corporate Strategy	Council	15 October 2015

(The meeting started at 10.30 am
and ended at 3.10 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 16 May 2016

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Public Protection (Deputy Executive Leader)
K D Evans, Planning and Development
Miss S M Bell, Leisure and Community
Mrs K Mandry, Health and Housing
Miss T G Harper, Streetscene

Also in attendance:

B Bayford, Chairman of Health and Housing Policy Development and Review Panel
Mrs S M Bayford, Chairman of Scrutiny Board
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
M J Ford, JP, Chairman of Public Protection Policy Development and Review Panel
L Keeble, Chairman of Streetscene Policy Development and Review Panel
A Mandry, Chairman of Planning and Development Policy Development and Review Panel
R H Price, JP, For items 10(1) and 11(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the Minutes of the Executive held on the 11 April 2016 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions presented at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES**8. CONFIRMATION OF APPOINTMENT OF MEMBERS TO AREAS OF EXECUTIVE RESPONSIBILITY**

The Executive Leader confirmed that his decision to appoint Executive Members to their areas of responsibility, as advised at the Annual Council meeting on 12 May 2016 for the municipal year 2016/17 was as follows:

Planning and Development – Councillor K D Evans;
Leisure and Community – Councillor Miss S M Bell;
Health and Housing – Councillor Mrs K Mandry;
Public Protection – Councillor T M Cartwright;
Streetscene – Councillor Miss T Harper; and
Policy and Resources – Councillor S D T Woodward.

9. EXECUTIVE APPOINTMENTS

RESOLVED to appoint Executive Members to the following bodies for 2016/17:-

- (i) Fareham Museum Joint Management Committee – Councillors Miss S M Bell and Mrs K Mandry.
- (ii) Portchester Crematorium Joint Committee – Councillors K D Evans and Miss S M Bell.

(NB. In the past, the Executive has not appointed 'substitute' members to this joint committee. However, the Executive may, if it so wishes, authorise other members of the Executive to act as deputies)

(iii) Fareham and Gosport Building Control Members' Panel – Councillor K D Evans.

(iv) Partnership for Urban South Hampshire (PUSH)

As PUSH is a formal Joint Committee, the following appointments are required to be made by the Executive for 2016/17-

(a) Joint Committee representatives – Executive Leader, Councillor S D T Woodward and Deputy Executive Leader, Councillor T M Cartwright.

(b) Sub-Group Meetings - (The Borough Council's representatives are the appropriate Executive Members).

(c) Meeting with Key Consultees and similar Consultation Meetings – Councillors T M Cartwright and S D T Woodward.

(v) CCTV Partnership – Councillor T M Cartwright.

(vi) Fareham and Gosport Environmental Health Partnership Panel – Councillor T M Cartwright.

(vii) Aspect Building Communities Ltd – Councillor Mrs K Mandry.

(viii) Joint Member Shared Coastal Management Board – Councillor K D Evans and Councillor A Mandry (Deputy).

10. LEISURE AND COMMUNITY

(1) Award of Contract for the refurbishment of Priory Park, Drake Close and Fareham North West Play Areas.

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive agrees the tender submitted by the contractor ranked 1 (as set out in the confidential appendix A) being the most advantageous tender received, be accepted and the contract to refurbish all three play areas be awarded to that company.

11. POLICY AND RESOURCES

(1) Update to completed Council Car Park and Pedestrian Highways Works

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive notes the report.

(The meeting started at 6.00 pm
and ended at 6.15 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 6 June 2016

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Public Protection (Deputy Executive Leader)
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene
Mrs K Mandry, Health and Housing

Also in attendance:

Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
A Mandry, Chairman of Planning and Development Policy Development and Review Panel
Ms S Pankhurst, Chairman of Leisure and Community Policy Development and Review Panel
F Birkett, For item 8(2)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the Minutes of the Executive held on the 16 May 2016 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

Councillors Miss S Bell and Mrs K Mandry each declared a non-pecuniary interest for item 8(1) as they are appointed by the Executive as members of the Westbury Manor Museum Joint Committee.

Councillor K D Evans declared a non-pecuniary interest for item 9(2) as he chaired the Hampshire County Council Grant Committee which approved the grant for Victory Hall, in his capacity as a County Councillor.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

There were no minutes or references from other Committees brought to this meeting.

8. LEISURE AND COMMUNITY**(1) Westbury Manor Museum Re-Modelling Proposal**

Councillors Miss S Bell and Mrs K Mandry declared a Non-Pecuniary Interest as they are both members of the Westbury Manor Museum Joint Committee.

RESOLVED that the Executive approves:

- (a) proposals to remodel the Westbury Manor Museum as outlined in the report;
- (b) that £285,000 held by the Council in the Charity of Miss Winifred Nellie Cocks be used towards the cost of funding the works;

- (c) that £163,000 from capital reserves is allocated towards the cost of funding the works;
- (d) up to £35,000 is allocated from the Innovation Fund for improvements and enhancements to the frontage of the building;
- (e) a 10 year management agreement and lease to Hampshire Cultural Trust for the provision of a museum service in the Westbury Manor building, subject to satisfactory terms being agreed; and
- (f) that £64,500 funding from revenue for the first year of the new management agreement.

(2) Y Services Lease of Former Hill Park Clinic

During this item, Councillor Miss T Harper joined the meeting.

At the invitation of the Executive Leader Councillor F W Birkett addressed the Executive on this item.

RESOLVED that the Executive agrees to offer a ten year lease of the former physiotherapy centre at Frosthole Close to Y-Services at a peppercorn rent, subject to Y-Services obtaining the grant funding for the project.

(3) Hook Recreation Ground Sports Changing Room - Change of Use

RESOLVED that the Executive agrees:

- (a) that the existing changing room at the Hook Recreation Ground be converted to provide a satellite depot for the Council's Grounds Maintenance Team;
- (b) that the existing mess room at the Locks Heath House Park be demolished if an agreement cannot be reached with the Locks Heath Tennis Club to use this facility as a club house/toilet facilities; and
- (c) that a capital budget of £37,000 be used from the S106 Open Spaces Maintenance budget to fund the works to both buildings.

9. POLICY AND RESOURCES

(1) Fareham Innovation Centre - Phase 2

RESOLVED that the Executive:

- (a) agrees in principle to proceed with Fareham Innovation Centre Phase 2, with provision of £6.6m being made for the scheme within the Capital Programme;
- (b) notes that if the application for grant funding from the Solent Local Growth Deal is unsuccessful, the business case will be reviewed by the Director of Finance and Resources to consider scheme viability, who will make recommendations to the Executive;

- (c) grants delegated authority to the Director of Finance and Resources to appoint a design team to complete that pre-construction phase of work;
- (d) grants delegated authority to the Director of Finance and Resources in consultation with the Executive Leader, to accept a tender for the construction of the scheme provided it is within the capital budget and funding is secured; and
- (e) notes the membership of the Members Daedalus Working Group as Councillors J E Butts, T Cartwright, M J Ford and Mrs K Mandry and an opposition group member, to be advised.

(2) Matched Funding

Councillor K D Evans declared a non-pecuniary interest for this item as he chaired the Hampshire County Council Grant Committee which approved the grant for Victory Hall, in his capacity as a County Councillor.

RESOLVED that Executive agrees to award matching funding of up to £40,000 be awarded to Victory Hall to pay towards repairs and improvements to the building.

(3) Local Governance in Hampshire

RESOLVED that the Executive:

- (a) agrees to make available up to £25,000 to support the development of a broad analysis of options that could be used to inform a public engagement exercise for local governance arrangements in Hampshire, and associated consultation work; and
- (b) grants delegated authority to the Chief Executive, in consultation with the Executive Leader, to determine the appropriate method of delivering the work and committing the funding.

(The meeting started at 6.02 pm
and ended at 6.35 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Thursday, 24 March 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, P J Davies, K D Evans,
R H Price, JP, D C S Swanbrow and Mrs C L A Hockley
(deputising for M J Ford, JP)

Also Present: Councillors Miss S M Bell, G Fazackarley and D J Norris (item 5)



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor M J Ford, JP.

2. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed students from Cams Hill and Wicor Primary School to the meeting.

3. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct, Councillor R H Price, JP declared a personal non-pecuniary interest in Minute 5 – Planning Application P/15/0260/OA – Land North of Cranleigh Road / West of Wicor Primary School Portchester.

4. DEPUTATIONS

The Committee received the deputations from the following in respect of the applications indicated and were thanked accordingly.

5. DEVELOPMENT MANAGEMENT

The Committee received the deputations referred to in Minute 4 above.

At the Invitation of the Chairman Councillors; Miss Bell, Fazackarley and Norris addressed the Committee on this item.

Councillor R H Price declared a personal non-pecuniary interest in this item as he lives near to the proposed site. He remained in the room and took part in the discussion and vote.

The Committee's attention was drawn to the Update Report which contained the following information:- *One further objection received raising the same concerns as set out in the Committee report.*

For Members information below is the Council's 5 Year Land Supply table.

		2016-17	2017-18	2018-19	2019-20	2020-21	Total
Requirement	DSP Plan	155	155	154	154	154	772
	Welborne Plan	120	180	200	320	340	1160
	Total	275	335	354	474	494	1932
Supply	DSP Allocations & Permissions	346	316	287	126	79	1154
	Welborne	0	0	0	250	350	600
	Urban Supply & Windfall	0	20	24	75	85	204
	Total	346	336	311	451	514	1958
Balance against Requirement		71	1	-43	-23	20	26
Land Supply Position (Years)							5.1

Upon being proposed and seconded, the officer recommendation to refuse planning permission, was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal:

The development would be contrary to Policies CS2, CS4, CS5, CS11, CS14, CS16, CS17, CS18, CS20 and CS21 of the Adopted Fareham Borough Core Strategy 2011 and DSP6, DSP13 and DSP15 of the adopted Local Plan Part 2: Development Sites and Policies Plan and is unacceptable in that:

(a) the proposal represents development outside the defined urban settlement boundary for which there is no justification or overriding need. The erection of up to 120 dwellings and their associated infrastructure upon this site would result in the loss this open, undeveloped area of land which would be harmful to the character of area;

(b) the proposal would result in the loss of Grade 1 and Grade 2 agricultural land;

(c) in the absence of a financial contribution or a legal agreement to secure such, the proposal would fail to provide satisfactory mitigation of the 'in combination' effects that the proposed increase in residential units on the site would cause through increased recreational disturbance on the Solent Coastal Special Protection Areas;

(d) in the absence of a legal agreement securing a 'Travel Plan', the proposed development would not make the necessary provision to ensure 'reduce and manage measures' are in place to assist in reducing the dependency on the use of the private motorcar;

(e) in the absence of a legal agreement securing provision of open space and facilities and their associated management, the recreational needs of residents of the proposed development would not be met;

(f) had it not been for the overriding reasons for refusal the Council would have sought an Ecological Construction Management Plan and Ecological Management Plan to ensure that all protected species are taken into account during and after construction. These would include alternative provision for habitats and future management and maintenance arrangements.

(g) had it not been for the overriding reasons for refusal the Council would have sought details of the SuDS strategy including the mechanism for securing its long-term maintenance.

Note for information:

Had it not been for the overriding reasons for refusal to the proposal, the Local Planning Authority would have sought to address points c – e of the above by the applicant entering into legal agreements with Fareham Borough Council and Hampshire County Council.

6. UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 10.00 am
and ended at 11.25 am).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 27 April 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, P J Davies, K D Evans,
M J Ford, JP, R H Price, JP and D C S Swanbrow

Also Present: Councillor Mrs C L A Hockley (Items 6 (1 & 2))



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee meeting held on 23 March 2016, and the Special Planning Committee meeting held on 24 March 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No
ZONE 1 – 2.30pm				
Mr B Hiriyanaiyah		P/16/0094/FP – 59 TITCHFIELD PARK ROAD, TITCHFIELD, PO15 5RN – CONSTRUCTION OF 1X2 BEDROOM SINGLE STOREY DWELLING WITH ACCESS PARKING, CYCLE AND REFUSE PROVISION.	Opposing	Item 6(1) P/16/0094/FP Page 12
Mr David Ramsden		-DITTO-	Opposing	-DITTO-
Mrs Caroline Gould (Agent)		-DITTO-	Supporting	-DITTO-
Mr Martin Roberts		P/16/0190/VC – 15 SAMUEL MORTIMER CLOSE, CATISFIELD, PO15 5NZ – AUTOMATED SECTIONAL GARAGE	Supporting	Item 6(2) P/16/0190/VC Page 23

		DOOR RO CAR PORT OF PLAT 24 (15 SAMUEL MORTIMER CLOSE)		
ZONE 2 – 2.30pm				
ZONE 3 – 2.30pm				

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regulation on the development management matter applications and miscellaneous matters including information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/16/0094/FP - 59 TITCHFIELD PARK ROAD TITCHFIELD FAREHAM PO15 5RN

The Committee received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs Hockley addressed the Committee on this item.

The Committee’s attention was drawn to the Update Report which contained the following information:- *In addition to the letters summarised in the main agenda paper a petition in objection with nine signatures from residents of Branewick Close was also received.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(2) P/16/0190/VC - 15 SAMUEL MORTIMER CLOSE CATISFIELD FAREHAM PO15 5NZ

The Committee received the deputation referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs Hockley addressed the Committee on this item.

A motion was proposed and seconded to refuse the application, which was voted on and CARRIED.

(Voting: 7 in favour; 2 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal:

The proposed development is contrary to Policy CS17 of the Fareham Borough Adopted Core Strategy, Policy DSP5 of the Fareham Borough Local Plan Part 2: Development Sites and Policies and the adopted Residential Car and Cycle Parking Standards Supplementary Planning Document and is unacceptable in that:

- (i). The enclosure of this carport increases the likelihood that it will be used for storage rather than its intended purpose of providing a parking space for a car. The loss of a car parking space serving this dwelling would lead to an increase in on street parking causing inconvenience to users of the roads serving the development and would harm the appearance of the development. Furthermore, permitting this proposal would make it difficult to resist similar requests elsewhere within this development, the cumulative effects of which would increase the problems with on street car parking and would further harm the appearance of the development;
- (ii). The enclosure of the car port and the use of a sectional garage door which is of an unsympathetic design, would be out of keeping with the design approach of the development where car parking is provided through the use of carports, harmful to the appearance of the development and the Titchfield Abbey Conservation Area.

(3) P/14/0841/FP - LAND OFF CARTWRIGHT DRIVE TITCHFIELD PO15 5RJ

Upon being proposed and seconded the officer recommendation to authorise a Deed of Variation to vary the original planning obligation on terms drafted by the Solicitor to the Council as set out in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that the Committee GRANT a DEED OF VARIATION to vary the original planning obligation on terms drafted by the Solicitor to the Council as set out in the report above.

(4) Planning Appeals

The Committee noted the information in the report.

(5) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

7. TREE PRESERVATION ORDER NO. 722 - 118 LOCKS ROAD, LOCKS HEATH

The Committee considered a report by the Director of Planning and Regulation regarding Tree Preservation Order No. 722 (2016) to which one objection has been received.

Upon being proposed and seconded the officer recommendation to not confirm Tree Preservation Order No. 722 (2016), was voted on and CARRIED. (Voting: 9 in favour; 0 agaisnt)

RESOLVED that Tree Preservation Order No. 722 is NOT CONFIRMED.

(The meeting started at 2.30 pm
and ended at 4.08 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Thursday, 12 May 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs T L Ellis, M J Ford, JP,
Mrs C Heneghan, L Keeble, A Mandry, Mrs K Mandry,
Ms S Pankhurst, R H Price, JP and Mrs K K Trott

**Also
Present:**



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor F W Birkett.

2. MINUTES

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 22 March 2016 be confirmed and signed as a correct record.

3. APPOINTMENT OF LICENSING PANEL

The Committee was reminded that it had decided to appoint a Licensing Panel with rotating membership to hear and determine various applications under the Licensing Act 2003, applications to drive or operate hackney carriage or private hire vehicles and applications under the Gambling Act 2005. Members were reminded that, under the provisions of the Licensing Act 2003, such a Panel may only comprise three members.

RESOLVED that:-

- (a) a Licensing Panel be appointed for 2016/17 with those terms of reference and delegated powers previously determined by the Committee on 1 February 2005, as amended on 23 January 2007 and subsequently confirmed by the Council on 15 February 2007;
- (b) Councillor Mrs P M Bryant be appointed Chairman of the Licensing Panel for 2016/17, with the exception of any applications which fall into her Ward, whereby another member will be appointed Chairman for that meeting; and
- (c) members of the Licensing and Regulatory Affairs Committee be appointed to the Licensing Panel, such that it comprises the Chairman and two other members of the Committee, appointed on a rotating basis, subject to their having completed the necessary training.

4. APPOINTMENT OF TRADING CONCESSIONS PANEL

The Committee was reminded that it had decided to appoint a Trading Concessions Panel to deal with occasional issues arising from the grant of concessions in West Street, Fareham. The Committee was invited to appoint the Panel for 2016/17.

RESOLVED that:-

- (a) Councillors Miss S M Bell, Mrs P M Bryant, T M Cartwright, L Keeble and Mrs K Mandry be appointed to the Licensing Trading Concessions Panel for 2016/17; and
- (b) Councillor Mrs P M Bryant be appointed Chairman of the Licensing Trading Concessions Panel for 2016/17.

(The meeting started at 3.25 pm
and ended at 3.32 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 31 May 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Mrs P M Bryant (Chairman)

T M Cartwright, MBE (Vice-Chairman)

Councillors: Miss S M Bell, F Birkett, Mrs T L Ellis, Mrs C Heneghan,
A Mandry, Mrs K Mandry, Ms S Pankhurst and S Cunningham
(deputising for R H Price, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors Ford, JP, Mrs Bayford, Keeble and Price, JP.

2. MINUTES

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 12 May 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that the next Licensing Training Session for members will be held in September 2016. Details of this will be provided to members shortly.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION ON THE RESPONSIBILITIES OF THE LICENSING AND REGULATORY AFFAIRS COMMITTEE

The Committee received a presentation from the Head of Environmental Health on the Roles, Functions and Responsibilities of the Licensing and Regulatory Affairs Committee. These services included; General Licensing, Taxi Licensing, Health & Safety, and the Safety Advisory Group.

The Committee also received a presentation from the Head of Democratic Services on Election Services, as changes to electoral boundaries also falls under the Committee's responsibility.

RESOLVED that the Head of Environmental Health and the Head of Democratic Services be thanked for their presentations.

7. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2016/17

The Committee considered a report by the Head of Environmental Health on the Committee's work programme for 2016/17.

He informed members that an additional report titled 'Actual Revenue Expenditure 2015/16' needs to be added to the work programme and he suggested that it be included into the September meeting.

RESOLVED that the Committee:-

- (a) note the progress on action since the last meeting, as set out in Appendix A; and
- (b) subject to the addition of the report titled 'Actual Revenue Expenditure 2015/16' to the September meeting, the work programme for 2016/17 be agreed.

8. HEALTH & SAFETY SERVICE PLAN

The Committee considered a report by the Head of Environmental Health on the Health & Safety Service Plan.

RESOLVED that the Committee approve the Section 18 Health & Safety Intervention Plan, as set out in Appendix A to the report.

(The meeting started at 6.00 pm
and ended at 7.10 pm).

